

## PolarWave Snowtubing Event Payment Agreement

To be completed when a group will be reserving an event without a 50% monetary deposit.

In lieu of a 50% monetary deposit, this **Event Payment Agreement** must be signed by the organization's authorized representative and faxed or emailed back to our office to reserve the event. This form will be used as the "deposit" with the commitment to pay for the entire event at check-in or send full payment soon after the event.

An authorized representative should be someone who has the authority to commit to this type of payment. An amount based on the estimated number of participants and/or food will be provided with the confirmation page before the event, and the total amount due will be based on the exact number of actual participants at check-in.

If the group fails to show on the day of the event or if they cancel with less than 24 hours notice and their tubes and time slot cannot be released for another group to use, the organization may be required to pay the 50% deposit due from the invoice.

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**Please fax this completed and signed agreement to PolarWave at 585-247-2845 or scan and email to polarwave@live.com.**

Group Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Organization \_\_\_\_\_ Authorized Rep \_\_\_\_\_  
Print Name

Event Date \_\_\_\_\_ Event Time \_\_\_\_\_

Check-in Time \_\_\_\_\_

Ticket Includes Food Package \_\_\_\_\_ Yes \_\_\_\_\_ No

Organization Paying for Food \_\_\_\_\_ Yes \_\_\_\_\_ No

Subject to change based on attendance

\_\_\_\_\_ tix @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

\_\_\_\_\_ tix @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

50% Deposit = \$ \_\_\_\_\_

In lieu of a 50% monetary deposit to reserve the above group, as an authorized representative of the above organization, I accept the responsibility to guarantee that PolarWave Snowtubing will be paid in full at check-in or soon after the event by the organization or other authorized entity.

The amount due will be determined by the total number of participants on the day of the event, any pre-ordered food and/or any other food charges incurred by the group that are not paid by the individual group members (this option must be pre-approved by management).

The total amount due will be calculated at check-in unless the organization is paying for individual food items from the menu (not pre-ordered food), in which case the total will be calculated at the end of the event. The **group confirmation sheet** will be completed with the charges incurred. Tickets must be charged at gate prices if fewer than 20 tickets are purchased at check-in. The group leader and a PolarWave representative will initial the sheet before leaving the park at the end of the event. **This will serve as the notification of payment due to PolarWave** and should be given to the personnel who will be making the payment.

**Who:** The total amount due will be paid by (entity) \_\_\_\_\_

**How:** By the means of credit card \_\_\_\_\_ **or** business check \_\_\_\_\_

**When:** At check-in \_\_\_\_\_ **or** at the end of the event \_\_\_\_\_ **or** by the date of \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_